

Buwan Kothi International Trust

Report and Financial Statements

Year ended: 31 March 2008

Charity no: 1118484

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Legal and administrative information

Trustees

JA Alty
KR Blowe
S Carney
DJ Coles
M McGreevy
J Mundy
S Mundy
J Partridge
P Powar
D Quargnolo
M Singh
C Tully

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Independent Examiner

Jasmine Mathews

Bankers

Cooperative Bank Plc,
PO Box 250,
Delf House,
Southway,
Skelmersdale
WN8 6WT

Report of the trustees for the year ended 31 March 2008

The trustees present their report along with the financial statements of the charity for the year ended 31 March 2008. The financial statements have been prepared on the accounting policies set out in note 1 to the financial statements and comply with the charity's trust deed, applicable law and the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in October 2000.

Objects and policies

Major Appeal

Our Major Appeal in 2007-2008 was to raise £50,000 in order to build a school in Buwan Kothi in memory of trustee Gilly Mundy, who died on 17 March 2007. By the end of the financial year, we had successfully achieved this target.

Phase 1 of the project in India was due to begin in October 2007, but was brought forward because of the success of our fundraising. On 11 August 2007, there was a ceremony to mark the start of construction of foundations for two buildings. The first will eventually become the secondary school but will initially house primary school children. The other is the Administration Centre, which will service the needs of the whole school once it is built.

Phase 1's construction work was completed in March 2008, with a formal ceremony to inaugurate the primary-level Community School on the first anniversary of Gilly Mundy's death. At the start of April 2008, the first 60 children had enrolled and by the beginning of the school year, there were 130 pupils.

The Gilly Mundy Memorial Community School is a non-profit educational establishment. In order to remain sustainable, this means that those families with the ability to pay a modest level of school fees help to subsidise free places for those who would otherwise be unable to attend. Maintaining free school places is also supported by standing order donations from the Trust's supporters in the UK.

Partnership Agreement

In line with our commitment to ensure that decisions are made at a local level, the construction of the Community School and its continued management is the responsibility of a local partner in Haryana, the Buwan Kothi International Trust (India). We have a formal Partnership Agreement with them and the grants we have made to Buwan Kothi International Trust (India) for the building work have been covered by this agreement, which includes a Schedule of Works and our General Conditions of Grant Aid.

Working with local partners allows us to maximise the amount of funds we raise that directly benefits local people - currently 99% of our income.

Other Objectives

As well as our major appeal, our other objectives include the following:

- Create links between school children in the UK and Haryana.
- Set up education projects aimed at teaching about health issues, including nutrition and disease prevention.
- Installation of a filtering system to provide clean drinking water to the village
- Set up art project to develop young people's creative and communicative skills.
- Work with women to bring about their empowerment.
- Enable a greater understanding of the threat of climate change and reduced water supply

The Trust is currently working on developing links between school children the UK and Haryana, involving the twinning of the Gilly Mundy Memorial Community School with two primary schools in the UK, one in Leamington Spa and Weston Park School in Hornsey, north London.

Transparency and Accountability

On 24 February 2008, Trustees formally adopted a Transparency and Accountability Statement, setting out the principles that will govern our activities in the areas of accountability, women's rights, children and young people's rights, power and transparency.

Organisational structure

The Trust has three officers:

Deborah Coles	Chair
Deborah Quagnolo	Treasurer
Kevin Blowe	Secretary

Trustees make decisions collectively at regular meetings of the Board.

Financial results and future activities

Major Appeal

In 2007-2008, the Trust raised £49,238.96 for its Major Appeal. A significant proportion of this, totally £22,349.04, was raised as a result of a sponsored cycle event, the Buwan Kothi Challenge 2007, which was held in July 2007 and involved cyclists riding from London to Southend-on-Sea in Essex. The Trust also benefited from a significant number of individual donations, totalling £23,972.25.

Buwan Kothi Memorial Trees

The Trust has launched a separate project involving supporters sponsoring the planting of trees around the perimeter of the Community School in Haryana. This costs a minimum of £10 and includes the sapling, a plaque with a donor's own message, a gift certificate if a tree has been ordered as a present and also covers the costs of caring and tending for the tree after it has been planted. Trustees visiting India in March 2008 interviewed a gardener to undertake this work. In 2007-2008, the Trust has raised £430 towards this project.

Community Library Project

In 2007-2008, the Trust also launched a fund encouraging supporters to become Patrons of the Community Library that will be part of the Resource Centre planned in Phase 2 of construction in Haryana. Last year, this fund had raised £321.

Sales

In 2007-2008, the Trust raised £2,438 in income from sales, which were allocated to our Major Appeal. This included £2,108 from the 'Lust for Life' exhibition of Gilly Mundy's photographs, which was held at 'Beaucatcher' in Stoke Newington between July 2007 and October 2007, and at the Bridge House Theatre in Warwick in September 2007. The remainder of the funds raised came from the sales of 'Unfinished Sofa Business' a CD of Gilly Mundy's music, which raised £330.

Other income

The Trust received £500 in standing order donations from supporters, of which £150 was allocated to our Major Appeal. Following a meeting of the Board in November 2007, a decision was taken to restrict standing order payments received after 25 November 2007, totalling £350, for use towards subsidising school fees for the Gilly Mundy Memorial Community School.

The Trust also received £2,767.67 in Gift Aid and £222.77 in interest from balances in our Cooperative Bank account.

Fundraising costs

The Trust spent £956.90 in costs involved in generating funds. These were incurred as a result of commission on credit card donations made through Justgiving.com and included £128.26 in credit card commission, £705.23 in commission to Justgiving and £123.41 in VAT.

Expenditure

The major expenditure during 2007-2008 was the release of grants to Buwan Kothi International Trust (India), under the terms of our partnership agreement. This

totalled £40,123. Expenditure for managing and administering the charity totalled £38.98.

New Funding Target for 2008-2009

In 2008-2009, the Trustees have set a new funding target of £60,000, to complete a number of outstanding tasks in the construction of the Gilly Mundy Memorial School and to complete of the Phase 2 construction of Resource Centre.

Reserves policy

At its meeting on 24 February 2008, Trustees agreed to set up an reserve account with CCLA, a specialist investment management company for charities, and to set aside £1900 (the funds raised in 2006-2007) for reserves. The creation of this account was completed in April 2008.

Risk management

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining our reserves at the levels stated above, combined with our annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other risks that we face and confirm that they have established systems to mitigate the significant risks.

Trustees

The Trustees in office during the period and at the date of this report are set out on page 1.

New trustees are elected by the board of trustees and serve for five years.

In 2007-2008, the following Trustees joined the Board: S Carney, M McGreevy, J Mundy, P Powar and C Tully

Statement of trustees' responsibilities

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Voluntary help and gifts in kind

The Trustees are very grateful to friends and supporters of the Trust who have helped by providing their time, skills and experience and in carrying out fund-raising on our behalf. This has enabled the Trust to keep its expenditure on the management of the charity to an absolute minimum and ensure that donations have a direct impact on the projects the charity delivers.

Approved by the Trustees and signed on their behalf by:



Deborah Coles
Chair of the Board of Trustees
October 2008

Independent Examiner's Report to the Trustees of Buwan Kothi International Trust

I report on the accounts of the Trust for the year ended 31 March 2008, which are set out on pages 9 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Jasmine Mathews
Assistant Chief Finance Officer,
Aston-Mansfield [charity no. 220085]

Address: 25 Highwood Gardens, Clayhall, Ilford, Essex IG5 0AZ

Date: 4 September 2008

Statement of Financial Activities

For the year ended 31 March 2008

		2007-2008		2006-2007	
	Note	Unrestricted	Restricted	Total	Total
INCOMING RESOURCES					
Donations and similar incoming resources	3	£49,238.96	£671.00	£49,909.96	£1,900.00
Activities for generating funds:					
Sales income	4	£2,438.00	£430.00	£2,868.00	£0.00
Investment income and interest	5	£222.77	-	£222.77	£0.00
Total incoming resources		£51,899.73	£1,101.00	£53,000.73	£1,900.00
RESOURCES EXPENDED					
Direct Charitable Expenditure					
Grants paid to partner organisations	7	£40,123.00	-	£40,123.00	-
Information and education		-	-	-	-
Other expenditure					
Fund-raising costs	6	£956.90	-	£956.90	£0.00
Management and administration	8	£38.98	-	£38.98	-
TOTAL RESOURCES EXPENDED		£41,118.88	£0.00	£41,118.88	£0.00
NET INCOMING (OUTGOING) RESOURCES		£10,780.85	£1,101.00	£11,881.85	£1,900.00
FUND BALANCES BROUGHT FORWARD		£1,900.00	-	£1,900.00	£0.00
FUND BALANCES CARRIED FORWARD		£12,680.85	£1,101.00	£13,781.85	£1,900.00

The charity's income and expenditure relate to continuing operations.
The charity has no gains or losses for 2007 or 2008 other than those shown above.
The surplus for the year comprises the incoming unrestricted and restricted fund is £11,881.85

Balance Sheet

For the year ended 31 March 2008

		2007-2008		2006-2008	
	Note	£	£	£	£
FIXED ASSETS					
			-		-
CURRENT ASSETS					
Cash at bank			£13,781.85		£1,900.00
Reserve account	9		£0.00		-
Debtors			£0.00		£0.00
TOTAL CURRENT ASSETS			£13,781.85		£1,900.00
CURRENT LIABILITIES					
Creditors					
Amount falling due within one year			£0.00		£0.00
TOTAL ASSETS LESS LIABILITIES			£13,781.85		£1,900.00
REPRESENTED BY					
		Unrestricted	Restricted	Total	
General Funds		<u>£12,680.85</u>	<u>1101.00</u>	<u>£13,781.85</u>	

Notes to the financial statements

For the year ended 31 March 2008

1. Accounting policies

In preparing the accounts the following accounting policies have been complied with:

- a) The accounts have been prepared on the historic cost convention and are in accordance with applicable accounting standards, the Charities SORP 2005 (Accounting and Reporting by Charities) and comply with the Charities (Accounts and Reports) Regulations 2005 issued under the Charities Act 1993.
- b) Investment income is recorded when receivable.
- c) Gift aid reclaimable on donations to the charity is recorded separately from the amount received.
- d) Expenditure on grants is recorded once the Trust has been paid the grant. The Trust has not made any grant commitments of more than one year.
- e) Other expenditure is included in the accounts on an accruals basis. Irrecoverable VAT is charged to the SOFA as incurred.

2. Taxation

The Trust is a registered charity and accordingly is exempt from taxation on its income and gains where they are applied for charitable purposes.

3. Voluntary Income

	2007-2008		2006-2007	
	Unrestricted	Restricted	Unrestricted	Restricted
Sponsorship from events	£22,349.04	-	£0.00	-
Individual Donations	£23,972.25	-	£1,900.00	-
Gift Aid	£2,767.67			
Standing orders	£150.00	£350.00	£0.00	-
Buwan Kothi Community Library project	-	£321.00		
	<u>£49,238.96</u>	<u>£671.00</u>	<u>£1,900.00</u>	-
	<u>£49,909.96</u>			

4. Sales

	2007-2008		2006-2007	
	Unrestricted	Restricted	Unrestricted	Restricted
Sales from 'Lust for Life' exhibition	£2,108.00	-	-	-
Sales from 'Memorial Trees' project	-	£430.00	-	-
Sales from 'Unfinished Sofa Business' CD	£330.00	-	-	-
	<u>£2,438.00</u>	<u>£430.00</u>		
	<u>£2,868.00</u>			

5. Investment income and interest

	2007-2008		2006-2007	
	Unrestricted	Restricted	Unrestricted	Restricted
Interest from Cooperative Bank account	£222.77	-	-	-
Interest from reserve account	£0.00	-	-	-
	<u>£222.77</u>			

6. Fundraising Costs

	2007-2008		2006-2007	
	Unrestricted	Restricted	Unrestricted	Restricted
Credit card commission on online donations	£128.03	-	-	-
Just Giving commission	£705.23	-	-	-
VAT on Just Giving commission	£123.41	-	-	-
	<u>£956.90</u>			

7. Grants payable to partner organisations

	2007-2008		2006-2007	
	Unrestricted	Restricted	Unrestricted	Restricted
Grants to BKIT India	£40,123.00	-	-	-

8. Managing and administering the charity

	2007-2008		2006-2007	
	Unrestricted	Restricted	Unrestricted	Restricted
Overseas transfer fees	£38.98	-	-	-

9. Reserve Account

At its meeting on 24 February 2008, Trustees agreed to set up an reserve account with CCLA, a specialist investment management company for charities, and to set aside £1900 (the funds raised in 2006-2007) for reserves. The creation of this account was completed in April 2008 and therefore does not in this report. As of October 2008, the reserve account had a balance of £21,900.